



## Traveller's Inn Hotels and Resorts

### **Posting – Controller**

Traveller's Inn Hotels & Resorts has been voted Victoria's number #1 hotel value, 9 years running. Reporting to the CFO, you will manage the company's day to day operations through to financial statements. Responsibilities include:

- Preparation of annual financial statements and working papers
- Organize and maintain the general ledger accounts
- Supervise, train and motivate five accounting staff (working in the areas of accounts payable, accounts receivable, payroll & benefits administration, cash management and reconciliations, special projects)
- Develop and maintain accounting policies and procedures

The successful candidate will have the following minimum skills and experience:

- An accounting designation and 5 years experience managing a Finance department of similar size and diversity.
- Experience and comfort working with a broad group of related companies.
- Up to date on the tax issues facing companies of this size and complexity (corporate income tax, GST, PST).
- Strong and clear communication skills
- Strong organization skills

Preference will be given to those candidates who have the following:

- Hospitality/service industry experience in a multi-location environment
- Great Plains knowledge and experience
- Demonstrated team building and leadership skills
- Experience with systems conversions and/or upgrades
- Comfortable working in a fast-paced, entrepreneurial environment

Please send your resume and cover letter as an attached Word file to [cfo@travellersinn.com](mailto:cfo@travellersinn.com) before August 18, 2008.